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Mariner Outreach System (MOS) Portal User Guide for Mariners

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Table of Contents

Section 1.0	Using this Guide	4
1.1	Background	4
1.2	Organization	4
1.3	Conventions	4
Section 2.0	Accessing and Logging into MOS Portal	5
2.1	Specifications	5
2.2	Accessing MOS Portal	5
2.2.1	Scrolling News Section	6
2.2.2	Accessing Help	7
2.2.3	Accessing the MARAD Website	7
2.2.4	Accessing DOT Privacy Policy	8
2.3	Registering for an Account	10
2.4	Logging into MOS Portal	12
2.4.1	Accessing Login Help	13
2.5	Retrieving Your User Name	14
2.6	Resetting Your Password	15
2.6.1	Forgot Password	15
2.6.2	Change Password	16
2.7	Logging Out of MOS Portal	17
Section 3.0	Consenting to Participate in MOS	18
3.1	Consenting to Voluntary Participation in MOS	18
3.2	Revoking Consent to Voluntarily Participate in MOS	19
Section 4.0	Viewing and Editing Your Mariner Information	20
4.1	Viewing Your Personal Information	20
4.1.1	Viewing More Information about MOS	21
4.1.2	Viewing Re-employment Rights Information	22
4.2	Viewing and Editing Your Contact Information	23
4.3	Viewing Your Domestic MMC Information	25
4.4	Viewing Your International MMC Information	26
4.5	Viewing Your MMD Information	28
4.6	Viewing Your License Information	29
4.7	Viewing Your STCW Information	30
4.8	Viewing Your Sea Service Information	31
Section 5.0	Acronyms	32

List of Tables

Table 1.1 Publication Conventions	4
Table 5.1. Acronyms and Terminology	32

List of Figures

Figure 2-1 MOS Portal Home Page Using Web Links Navigation Bar	5
Figure 2-2 Web Links Navigation Bar	6
Figure 2-3 News Section	7
Figure 2-4 Maritime Administration and Help Links on Home Page	7
Figure 2-5 Help Desk Contact Information.....	7
Figure 2-6 MARAD Website Home Page.....	8
Figure 2-7 Privacy Policy Link.....	8
Figure 2-8 DOT Privacy Program Page	9
Figure 2-9 Blank Self-Register Form	10
Figure 2-10 MOS Portal Login Page.....	12
Figure 2-11 Home and Help Links on Login Page.....	12
Figure 2-12 Welcome with Logout and Change Password Links	13
Figure 2-13 Login Help Page	14
Figure 2-14 Confirm Identity Page to Retrieve User Name	14
Figure 2-15. Confirm Identity Page to Reset Password.....	15
Figure 2-16 Reset Password Page	17
Figure 3-1 Mariner Consent Page.....	18
Figure 3-2 Updated Mariner Personal Information Page	19
Figure 4-1 Bank of Tabbed Pages for MMC Holders.....	20
Figure 4-2 Bank of Tabbed Pages for MMD Holders.....	20
Figure 4-3 Mariner Outreach Program Information Pop-up Window	21
Figure 4-4 Re-Employment Rights Information Pop-up Window	22
Figure 4-5 Mariner Contact Information Page (top)	23
Figure 4-6 Mariner Contact Information Page (bottom)	24
Figure 4-7 Mariner Domestic Information Page (Top)	25
Figure 4-8 Mariner International Information Page (Top)	26
Figure 4-10 Mariner MMD Information Page	28
Figure 4-11 Mariner License Information Page.....	29
Figure 4-12 Mariner STCW Information Page	30
Figure 4-13 Mariner Sea Service Information Page	31

Section 1.0 Using this Guide

This *Mariner Outreach System (MOS) Portal User Guide for Mariners* provides step-by-step instructions for using the Mariner Outreach System (MOS) Portal.

1.1 Background

MOS is sponsored by the Maritime Administration (MARAD) as a service to U.S. merchant mariners who, through their qualifications, job skills and experience, contribute to the overall economic interests and national security of the United States.

MOS Portal is a component of MOS that contains Merchant Mariner Licensing and Documentation (MMLD) data provided by the U.S. Coast Guard (USCG). It is a secure Website through which mariners worldwide who have agreed to be contacted in the event of a national emergency can review their USCG qualifications and update their contact information.

1.2 Organization

The information in this guide is presented in the order in which you would logically use it as a first-time user.

1.3 Conventions

Table 1.1 lists the publication conventions used in this guide.

Table 1.1 Publication Conventions

Convention	Usage
Arrow (➤)	Used to denote a one-step procedure
Blue, Underscored Text	Used for active links
Boldface	Used for: <ul style="list-style-type: none"> • Button names • Tab names • Links
Capitalization	Used for field and screen names
<i>Italics</i>	Used for titles of publications

Section 2.0 Accessing and Logging into MOS Portal

The first time you access MOS Portal, you must register for an account. To view your information, you must consent to participate in the MOS program. Then, you will be able to view your own information and update your contact information. Participation in MOS in no way obligates you, but provides MARAD with the authorization to contact you.

2.1 Specifications

MOS Portal is designed to run on any Internet browser. For best viewing results, however, a screen resolution of 1024 x 768 pixels is recommended.

2.2 Accessing MOS Portal

1. Click this link or enter this URL in the browser: <https://mos.marad.dot.gov/> .

The MOS Portal home page is displayed (see **Figure 2-1**), featuring a “Welcome to the MOS Portal!” message in the body of it. The page includes these elements:

- Web Links navigation bar
- Buttons through which you can register for an account, log in to MOS Portal, retrieve your user name, and reset your password
- Scrolling News section
- Links to Help contact information, the MARAD Website, and DOT privacy policy

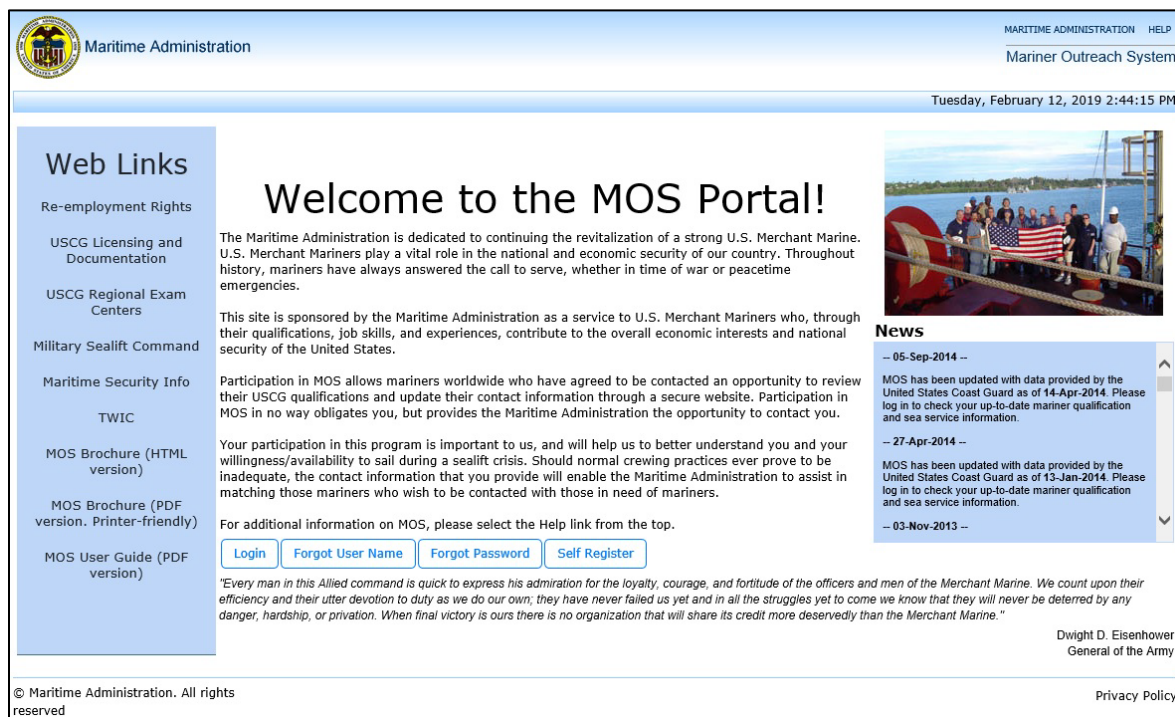


Figure 2-1 MOS Portal Home Page Using Web Links Navigation Bar

The Web Links navigation bar is available down the left side of all MOS Portal pages and contains links to relevant Websites and pages (see **Figure 2-2**).



Figure 2-2 Web Links Navigation Bar

2.2.1 Scrolling News Section

The scrolling News section on the right side of the home page makes available information on recent developments, such as the last date MOS Portal was updated with MMLD data provided by USCG (see **Figure 2-3**).



Figure 2-3 News Section

2.2.2 Accessing Help

➤ Click the **Help** link in the top right corner of the page to access Help Desk contact information (see **Figure 2-4** and **Figure 2-5**). Call the Help Desk at 866-466-5221 or send email to OCIOClientCenter@dot.gov.

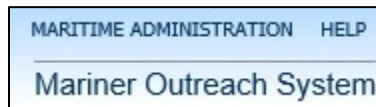


Figure 2-4 Maritime Administration and Help Links on Home Page



Figure 2-5 Help Desk Contact Information

2.2.3 Accessing the MARAD Website

➤ Click the **Maritime Administration** link in the top right corner of the page (see **Figure 2-4**) to access the home page of the MARAD Website (see **Figure 2-6**).

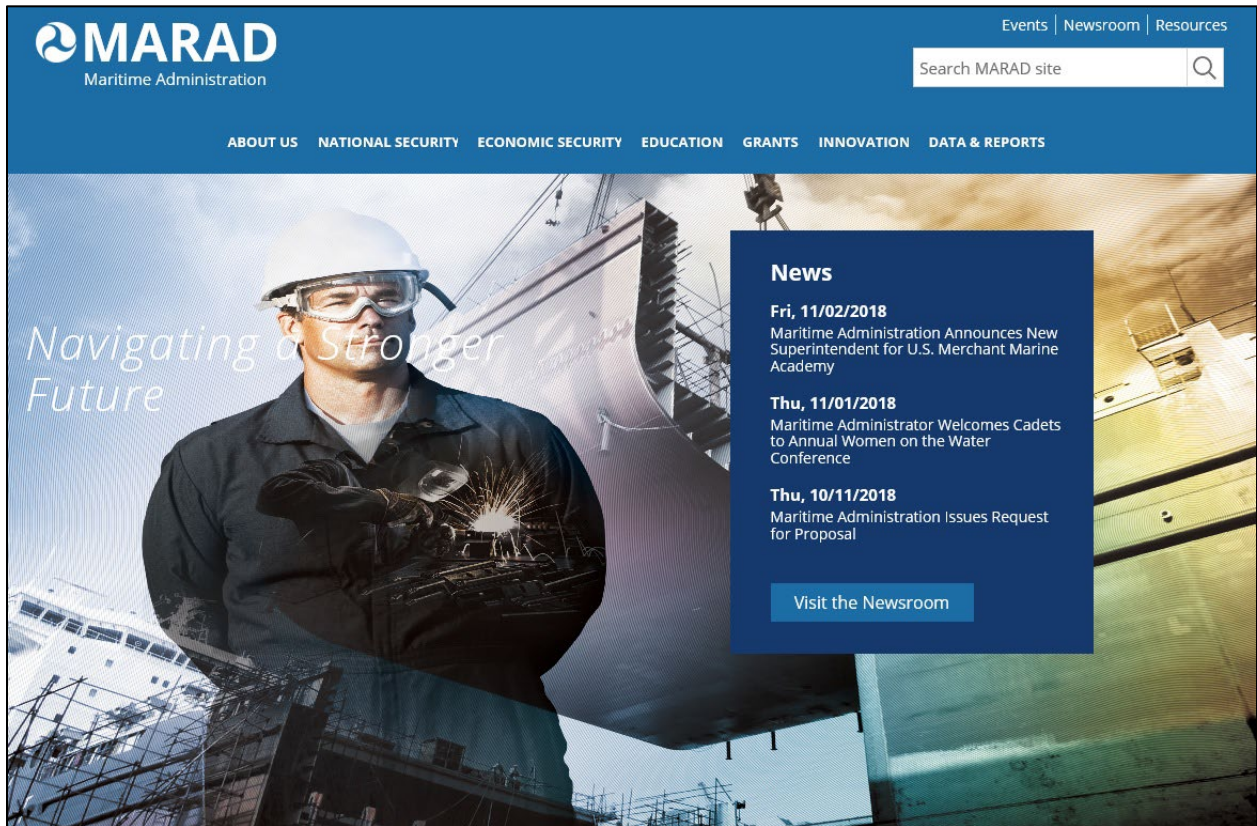


Figure 2-6 MARAD Website Home Page

2.2.4 Accessing DOT Privacy Policy

You can access the DOT Privacy Program page from all MOS Portal pages.

- Click the **Privacy Policy** link at the bottom right corner of the page (see **Figure 2-7**).

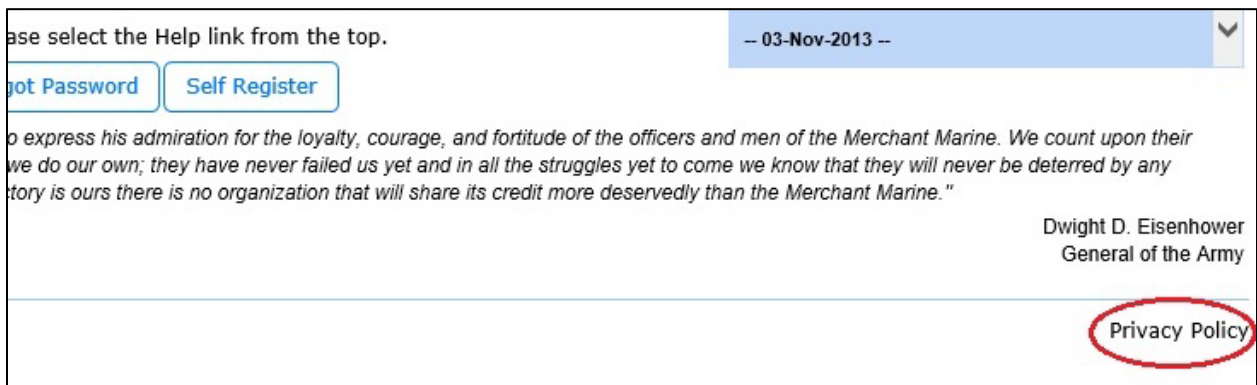


Figure 2-7 Privacy Policy Link

The DOT Privacy Program page of the Department of Transportation website is displayed (see **Figure 2-8**).

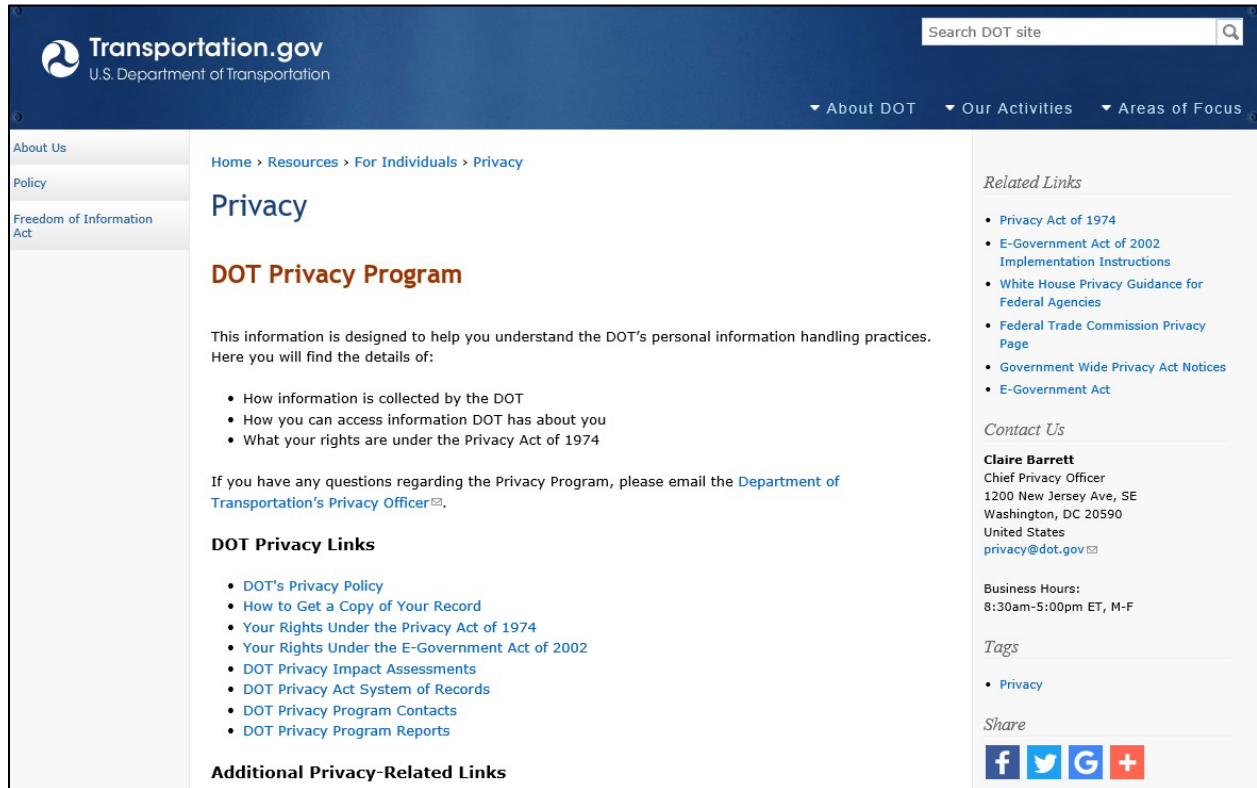
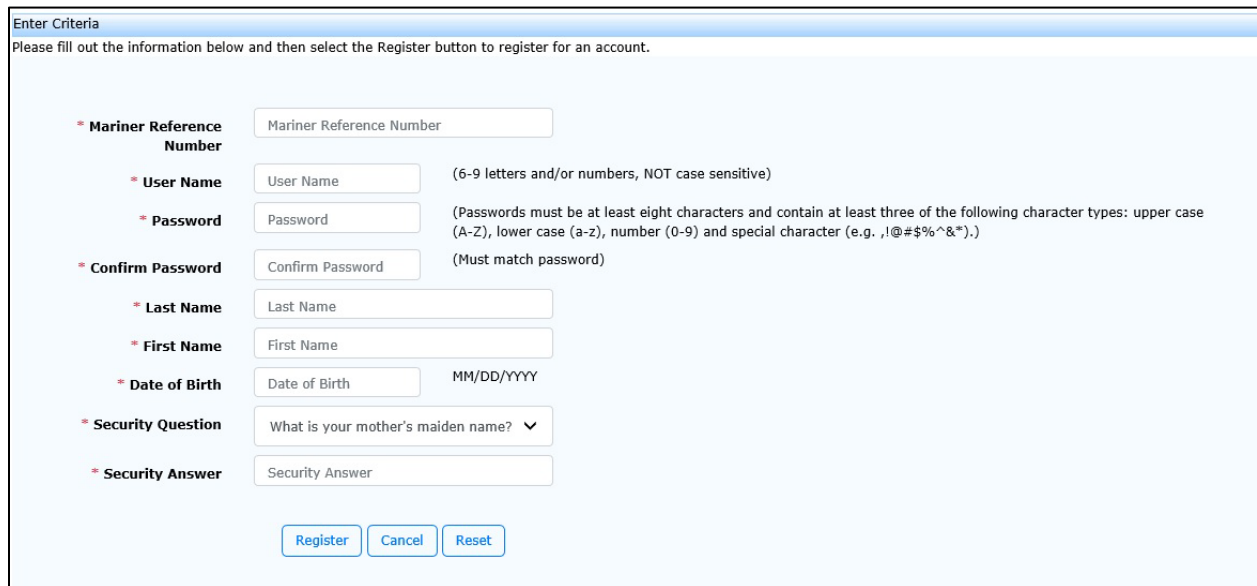


Figure 2-8 DOT Privacy Program Page

2.3 Registering for an Account

If you do not have an MOS Portal account, you can register yourself.

1. On the MOS Portal home page, click the **Self Register** button . A blank Self-Register form is displayed (see **Figure 2-9**).



Enter Criteria
Please fill out the information below and then select the Register button to register for an account.

* Mariner Reference Number

* User Name (6-9 letters and/or numbers, NOT case sensitive)

* Password (Passwords must be at least eight characters and contain at least three of the following character types: upper case (A-Z), lower case (a-z), number (0-9) and special character (e.g. ,!@#\$\$%^&*.)
(Must match password)

* Confirm Password (Must match password)

* Last Name

* First Name

* Date of Birth MM/DD/YYYY

* Security Question ▼


* Security Answer

Figure 2-9 Blank Self-Register Form

2. Enter this information on the form:
 - Mariner Reference Number*
 - User Name*, which must meet these criteria:
 - Be between 6 to 9 characters long
 - Include letters and/or numbers
 - Case-sensitive (must be typed/entered in all lowercase)
 - Password*, which must meet these criteria:
 - Be at least eight characters long
 - Include letters and numbers (at least one of each)
 - Case-sensitive
3. Reenter your password in the Confirm Password* field.
4. Enter this information:
 - Last Name*

- First Name*
- Date of Birth*, in MM/DD/YYYY format
- Security Question* from the drop-down list, and
- Security Answer*.

* Required


5. Click the **Register** button  .
- If the information you have entered is identical to the MMLD data in MOS Portal, the Self Register page is refreshed and displays this message:
“Your account has been successful created.”
 - If the information is not identical to the MMLD data, the Self Register page displays this message:
“The information you have provided does not match your data in the USCG MMLD database. Please check the data and try again. If you feel the information you have entered is correct, please contact the USCG Regional Exam Centers (REC) listed under the Web Links.”
 - If the password you have entered does not meet the specified criteria, the Self Register page displays one of these messages:
 - “Length must be between 6 and 20”
 - “Passwords do not match”
 - “Value is required”
 - “Invalid value”
 - If you do not enter an answer to one of the security questions in the Security Question drop-down list, the Self Register page displays this message: “Value is required”.

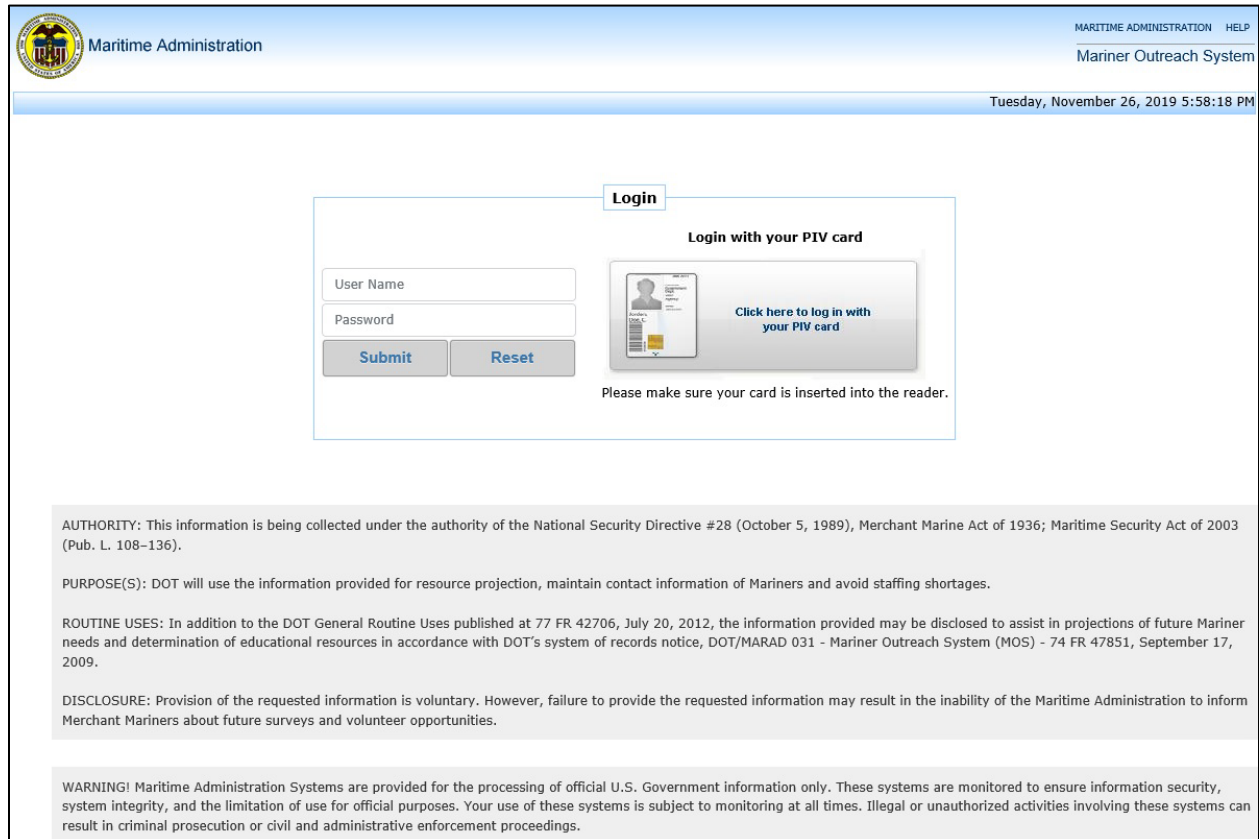
You can click the **Reset** button  to clear all the fields on the page to begin again.

6. Click the **Cancel** button  to return to the MOS Portal home page.

2.4 Logging into MOS Portal

Once you have registered for an account, you can log into MOS Portal.

1. On the MOS Portal home page, click the **Login** button  below the Welcome message. The MOS Portal Login page is displayed, as shown in **Figure 2-10**.



The screenshot shows the MOS Portal Login page. At the top left is the Maritime Administration logo and the text "Maritime Administration". At the top right are the links "MARITIME ADMINISTRATION" and "HELP", and the text "Mariner Outreach System". Below this is a blue header bar with the date and time: "Tuesday, November 26, 2019 5:58:18 PM". The main content area features a "Login" button at the top center. Below it is a section titled "Login with your PIV card" which includes a PIV card image and a button that says "Click here to log in with your PIV card". To the left of this section are input fields for "User Name" and "Password", and "Submit" and "Reset" buttons. Below the input fields is a note: "Please make sure your card is inserted into the reader." At the bottom of the page, there is a grey box containing legal notices: "AUTHORITY: This information is being collected under the authority of the National Security Directive #28 (October 5, 1989), Merchant Marine Act of 1936; Maritime Security Act of 2003 (Pub. L. 108-136).", "PURPOSE(S): DOT will use the information provided for resource projection, maintain contact information of Mariners and avoid staffing shortages.", "ROUTINE USES: In addition to the DOT General Routine Uses published at 77 FR 42706, July 20, 2012, the information provided may be disclosed to assist in projections of future Mariner needs and determination of educational resources in accordance with DOT's system of records notice, DOT/MARAD 031 - Mariner Outreach System (MOS) - 74 FR 47851, September 17, 2009.", "DISCLOSURE: Provision of the requested information is voluntary. However, failure to provide the requested information may result in the inability of the Maritime Administration to inform Merchant Mariners about future surveys and volunteer opportunities.", and "WARNING! Maritime Administration Systems are provided for the processing of official U.S. Government information only. These systems are monitored to ensure information security, system integrity, and the limitation of use for official purposes. Your use of these systems is subject to monitoring at all times. Illegal or unauthorized activities involving these systems can result in criminal prosecution or civil and administrative enforcement proceedings."

Figure 2-10 MOS Portal Login Page

- You can access the home page of the MARAD Website by clicking the **Maritime Administration** link in the top right corner (see **Figure 2-11**).
- You can access Login help by clicking the **Help** link in the top right corner (see [Section 2.4.1](#)).




Figure 2-11 Home and Help Links on Login Page


2. Enter your user name and password.

Remember that your:

- User name *is* case-sensitive
- Password *is* case-sensitive

Note: If you have forgotten your user name or password, you can:

- Click the **Forgot User Name** button  on the home page (see [Section 2.5](#)).
- Or
- Click the **Forgot Password** button  on the home page (see [Section 2.6](#)).

3. Click the **Submit** button . Either the Mariner Consent page or the Personal Information page is displayed with a welcome message, the **Logout** link, and the **Change Password** link on the right end of the menu bar (see **Figure 2-12**).

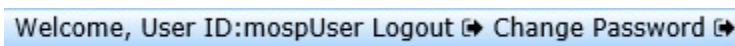


Figure 2-12 Welcome with Logout and Change Password Links

- If you already have consented to voluntarily participate in MOS, you are directed to the Personal Information page (see **Figure 3-2**).
- If you have not yet consented to voluntarily participate in MOS, the Mariner Consent page is displayed (see [Section 3.0](#)).

You can click the **Reset** button  to clear the fields.

Note: If you make five consecutive attempts to log in to MOS Portal, your account will be locked for five minutes, after which it will automatically unlock. Once you have logged in, your session will terminate after 30 minutes of inactivity and you will have to log back in to MOS Portal.

2.4.1 Accessing Login

Click the **Help** link in the top right corner of the Login page if you are having trouble logging in. The Login Help page is displayed (see **Figure 2-13**). Call the Help Desk at 866-466-5221 or send email to OCIOClientCenter@dot.gov.



Figure 2-13 Login Help Page

4. To return to the Login page, click either:
 - This link at the bottom of the page **Close**, or
 - The “back” arrow on your browser toolbar.

2.5 Retrieving Your User Name

If you have forgotten your user name, you can retrieve it.

1. On the MOS Portal home page, click the **Forgot User Name** button to display the Confirm Identity page (see **Figure 2-14**).

Figure 2-14 Confirm Identity Page to Retrieve User Name

2. Enter the following information.

Note: All fields on this page are required.

 - Mariner Reference Number*
 - Last Name*

- First Name*
- Date of Birth*, in MM/DD/YYYY format
- Security Question* (select one from the drop-down list), and
- Security Answer*

* Required

3. Click the **Submit** button.

- If the information you have entered matches the data you provided when you registered, your user name is displayed at the top of the Confirm Identity page.
- If the information does not match, this message is displayed:
“Your information does not match the data you provided at account registration.”

2.6 Resetting Your Password

If you have forgotten your password or would like to change it, you can reset it.

2.6.1 Forgot Password

1. On the MOS Portal home page, click the **Forgot Password** button to display the Confirm Identity page (see **Figure 2-15**).

Forgot Password - Confirm Identity
Please confirm your identity, select a new password, and then select the Submit button to reset your password.

* Mariner Reference Number

* User Name

* Last Name

* First Name

* Date of Birth

* Security Question

* Security Answer

Reset Password

* Password (Passwords must be at least eight characters and contain at least three of the following character types: upper case (A-Z), lower case (a-z), number (0-9) and special character (e.g. ,!@#\$\$%^&*.)

* Confirm Password (Must match password)

Figure 2-15. Confirm Identity Page to Reset Password

2. Enter the following information.

Note: All fields on this page are required.

- User Name*
- Mariner Reference Number*
- Date of Birth*, in MM/DD/YYYY format
- Last Name*
- First Name*
- Security Question* (select one from the drop-down list), and
- Security Answer*

* **Required**

3. In the Reset Password section at the bottom of the page, enter a new password that meets these criteria:
 - At least six characters long
 - Includes letters and numbers (at least one of each)
 - Case-sensitive
4. Reenter your password in the Confirm Password* field.
5. Click **Submit**.
 - If the information you have entered matches the data you provided when you registered and your new password meets the specified criteria, this message is displayed at the top of the Confirm Identity page:

“Your password has been successfully reset.”
 - If the information does not match, this message is displayed:

“Your information does not match the data you provided at account registration.”
 - If the password you have entered does not meet the specified criteria, one of these messages is displayed:
 - “Length must be between 6 and 20”
 - “Passwords do not match”
 - “Value is required”
 - “Invalid value”
6. Click **Cancel** to return to the home page.

2.6.2 Change Password

Once you have logged in to MOS Portal, you can change your password.

1. Click the **Change Password** link at the right end of the menu bar. The Change Password page is displayed (see **Figure 2-16**).

Figure 2-16 Reset Password Page

2. Enter your old password and a new password.
3. Confirm your new password.
4. Click **Submit**.
 - If your new password meets the specified criteria, this message is displayed at the top of the Reset Password page:
“Your password has been successfully reset.”
 - If the password you have entered does not meet the specified criteria, one of these messages is displayed:
 - “Length must be between 6 and 20”
 - “Passwords do not match”
 - “Value is required”
 - “Invalid value”
5. Click **Cancel** to return to the page from which you originally clicked **Change Password**.

2.7 Logging Out of MOS Portal

- Click the **Logout** link at the right end of the menu bar.
Your session is terminated, and you are directed back to the MOS Portal Login page.

Section 3.0 Consenting to Participate in MOS

3.1 Consenting to Voluntary Participation in MOS

If you have not already consented to voluntary participation in MOS, you are directed to the Mariner Consent page after logging into the MOS Portal (see **Figure 3-1**). You must give your consent to be able to view your mariner information.

Participation in the program will allow MARAD to contact you, especially in the case of a national emergency or sealift crisis. Additionally, it will allow MARAD to disseminate your contact information to an appropriate maritime employment office to determine your availability for possible employment on a sealift vessel.

Note: Voluntary participation in MOS does *not* obligate you to accept employment on a vessel at any time.

MOS Consent

Our records show that you have not agreed to voluntary participation in MOS. To view your personal mariner information, you must consent to voluntary participation in MOS.

Participation in the program would allow the Maritime Administration to contact you, especially in the case of a national emergency or sealift crisis. Additionally, it would allow the Maritime Administration to disseminate your contact information to an appropriate maritime employment office to determine your availability for possible employment on a sealift vessel. Voluntary participation in MOS does NOT obligate you to accept employment on a vessel at any time.

To consent, select the Consent button. If you choose not to consent at this time, select the Logout link.

I consent to voluntary participation in the Mariner Outreach System to be used by the Maritime Administration (MARAD) in the event of a national emergency or sealift crisis. In such an emergency MARAD would disseminate my contact information to an appropriate maritime employment office to determine my availability for possible employment on a sealift vessel. Once consent is given, it remains effective until revoked in Writing. Send signed notice of revocation to: The Office of Maritime Workforce Development 1200 New Jersey Ave SE W23-323 Washington D.C. 20590

[Consent](#)

Figure 3-1 Mariner Consent Page

- If you do not wish to consent to voluntary participation in MOS at this time, log out of MOS Portal by clicking the **Logout** link at the right end of the menu bar.
- If you wish to give your consent, complete the following steps:
 1. Read the consent agreement thoroughly:

“I consent to voluntary participation in the Mariner Outreach System to be used by the Maritime Administration (MARAD) in the event of a national emergency or sealift crisis. In such an emergency MARAD would disseminate my contact information to an appropriate maritime employment office to determine my availability for possible

employment on a sealift vessel. Once consent is given, it remains effective until revoked in Writing. Send signed notice of revocation to: The Office of Maritime Workforce Development 1200 New Jersey Ave SE W23-323 Washington D.C. 20590.”

[Consent](#)

2. Click the **Consent** button .

You are directed to your Personal Information page. The message “Successfully updated” is displayed at the top of the page, indicating that your consent has been recorded (see **Figure 3-2**).

Please note that other users may be able to see your personal information if you keep this browser open without explicitly logging out from the website. To protect your personal information while you are away from this computer, please make sure to sign off by clicking on the Logout link.

Mariner : JOHNNY, THE, MERCHANTMARINER

Personal Information | Contact Information | Domestic | International | Sea Service

Reference Number	2500020	Name	JOHNNY, THE, MERCHANTMARINER
Date of Birth	1/1/1960 12:00:00 AM	Citizenship	US

You have previously agreed to voluntary participation in the Mariner Outreach System. We thank you for your participation and hope you will find this system useful. If you wish to revoke your participation in this system, you must send a signed letter of revocation to:

The Office of Maritime Workforce Development
1200 New Jersey Ave, SE
W23 - 323
Washington, D.C. 20590

For more information on the Mariner Outreach System, click on this button: [MOS Info.](#)

Do you know you have Re-Employment Rights ? [Re-employment Rights Info..](#)

The above information is based on data from the USCG Merchant Mariner Licensing and Documentation database as of 04/14/2014. If you feel that the personal data listed is incorrect or incomplete, we recommend that you contact one of the USCG Regional Exam Centers (REC) to revalidate what information the USCG has on record. The link to REC is listed under Web Links on the left.

© Maritime Administration. All rights reserved. Privacy Policy

Figure 3-2 Updated Mariner Personal Information Page

3.2 Revoking Consent to Voluntarily Participate in MOS

Once you have consented to voluntarily participate in MOS Portal, your consent remains in effect unless and until you revoke it in writing.

- To revoke your consent, draft a letter of revocation, sign it, and send it to:

Office of Maritime Workforce Development
1200 New Jersey Ave, SE
W23-323
Washington, DC 20590

Section 4.0 Viewing and Editing Your Mariner Information

After logging into MOS Portal, if you have consented to voluntarily participate in MOS, your Personal Information tabbed page is displayed (see **Figure 3-2**). It is the first in a bank of tabbed pages.

Each of the tabbed pages provides information on record with the USCG as of the date of the most recent data extract uploaded to MOS. If you have updated your information with the USCG since that date, those changes are not yet available in MOS Portal. If your data in MOS is otherwise incorrect or incomplete, we recommend that you contact one of the USCG Regional Exam Centers (REC) to validate the information that the USCG has on record. The link to REC is listed on the Web Links navigation bar (see [Section 2.2.1](#)).

- If you hold a Merchant Mariner Credential (MMC), you will see the bank of tabbed pages shown in **Figure 4-1**.



Figure 4-1 Bank of Tabbed Pages for MMC Holders

- If you hold a Merchant Mariner Document (MMD), you will see the bank of tabbed pages shown in **Figure 4-2**.

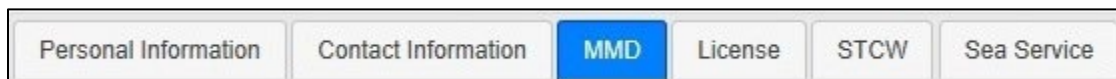


Figure 4-2 Bank of Tabbed Pages for MMD Holders


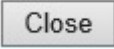
4.1 Viewing Your Personal Information

The Personal Information page displays the following information and elements:

- Information about you on record with the USCG:
 - Mariner reference number
 - Full name (first name, middle name, last name, suffix)
 - Date of birth
 - Citizenship (ISO 2-letter code for country of citizenship)
- MOS Info. button
- Re-employment Rights Info. button

- Account Management Information section
- A notice about your voluntary participation in MOS and what to do if you wish to revoke your consent.

4.1.1 Viewing More Information about MOS

1. Click the **MOS Info.** button . A pop-up window displays additional details about the program (see **Figure 4-3**).
2. Click the **Close** button  to return to the Personal Information page.

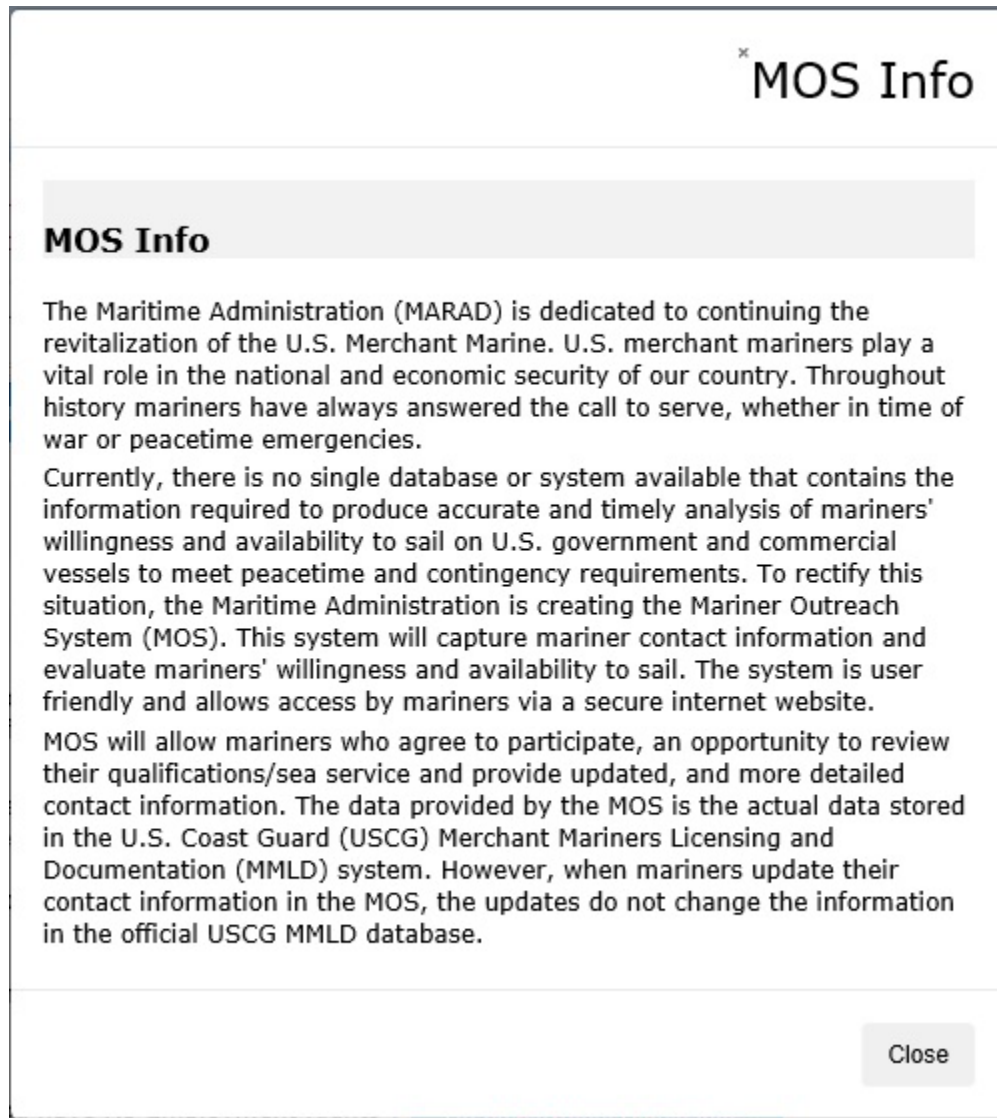


Figure 4-3 Mariner Outreach Program Information Pop-up Window

4.1.2 Viewing Re-employment Rights Information

Re-employment Rights Info..

1. Click the **Re-employment Rights Info.** button . A pop-up window displays details about your reemployment rights (see **Figure 4-4**).

Re-employment Rights Info.

Re-employment Rights Information

INFORMATION
REEMPLOYMENT RIGHTS OF U.S. MERCHANT SEAMEN
Maritime Administration (MARAD)

Purpose: to encourage merchant mariner service onboard sealift ships in support of maritime mobilization needs of the United States while eliminating or minimizing the disadvantages to civilian careers and employment which can result from such service; to minimize the disruption to the lives of merchant seamen performing service for the United States as well as to their employers, their fellow employees, and their communities, by providing for the prompt reemployment of such persons upon their completion of such service; and to prohibit discrimination against persons because of their service in the U.S. merchant marine.

Reemployment Benefit:
U.S. merchant seamen who voluntarily leave their existing employment for employment on a vessel supporting the sealift needs of the United States during a war, armed conflict, national emergency or maritime mobilization need are entitled to receive reemployment rights similar to military reservists. This benefit does not apply to commercially employed mariners or civil service mariners who are employed and serving on U.S.-flag vessels, but is intended to protect those qualified mariners who are no longer sailing but who volunteer to temporarily leave permanent employment in shoreside positions to serve on sealift vessels in a national crisis.

Reemployment Rights Criteria:
The Maritime Administration under authority delegated by the Secretary of Transportation certifies that the merchant seaman was employed in the activation or operation of a vessel -
1. That is in the National Defense Reserve Fleet (NDRF) including the Ready Reserve Force (RRF), when in use or being activated for use at the request of Secretary of Defense; or
2. That is requisitioned by the Secretary of Transportation during any national emergency declared by proclamation of the President; or
3. That is owned, chartered or controlled by the U.S. for a war, armed conflict, national emergency or maritime mobilization need (including testing for readiness performance); and
4. During the period of that employment, the merchant seaman possesses a valid license, certificate of registry or merchant mariner's document issued by the US Coast Guard.

Maritime Administration Certification:
If a U.S. seaman meets the above criteria, the individual may submit an application for certification of reemployment rights within 45 days after completion of service. The individual must submit relevant documentation to:
Maritime Administration
The Office of Maritime Workforce Development
1200 New Jersey Ave, SE
W23-323
Washington, D.C. 20590
Documentation must include certificate(s) of discharge or letter certifying service from the Master of the sealift vessels or authorized representatives of government contracted ship managers, copies of relevant U.S. Coast Guard license and/or Merchant Mariner's Document (MMD) and a letter of request for certification. MARAD will issue or deny certification not later than 20 days after receipt of request from the merchant seaman.

Notifications to Employer:
Prior to volunteer service, the individual must give advance written or verbal notice of above applicable employment as a merchant seaman to the person's employer. After service, the mariner must submit an application to their previous employer for reemployment not later than 14 days after completion of service that is less than 181 days, or not later than 90 days after completion of service greater than 181 days.

Enforcement:
MARAD shall provide administrative assistance to merchant seamen volunteers who are certified for reemployment per the above instructions and have been refused reemployment. The seaman must provide a complaint in writing to the MARAD address above describing the allegations of failure, refusal, or imminent failure or refusal of an employer to grant reemployment rights. MARAD will communicate with the individual and the employer to attempt to resolve the complaint without litigation. If attempts to resolve the complaint are unsuccessful MARAD may seek advice of the Department of Labor. If the complainant requests, MARAD will refer to the Attorney General a complaint relating to a private or State employer, or to the Merit Systems Protection Board for litigation, a complaint relating to a Federal executive agency employer. If there are questions you may contact the Office of Maritime Workforce Development at (202) 366-5469

Close

Figure 4-4 Re-Employment Rights Information Pop-up Window

2. Click the **Close** button to return to the Personal Information page.

4.2 Viewing and Editing Your Contact Information

Note: Changes you make to your contact information in MOS are not automatically updated in USCG records. You must contact them directly.

1. Click the **Contact Information** tab at the top of the page (see **Figure 4-5** and **Figure 4-6**).

Please note that other users may be able to see your personal information if you keep this browser open without explicitly logging out from the website. To protect your personal information while you are away from this computer, please make sure to sign off by clicking on the Logout link.

Mariner : JOHNNY, THE, MERCHANTMARINER

Personal Information **Contact Information** MMD License STCW Sea Service

Select the Save button to save your changes. Please note that any change you make here will NOT automatically update the data you previously submitted to USCG.

Address

Street City

State/Province Zip Code

Country

Phone

Phone Phone Type

Alternate Phone 1 Phone Type

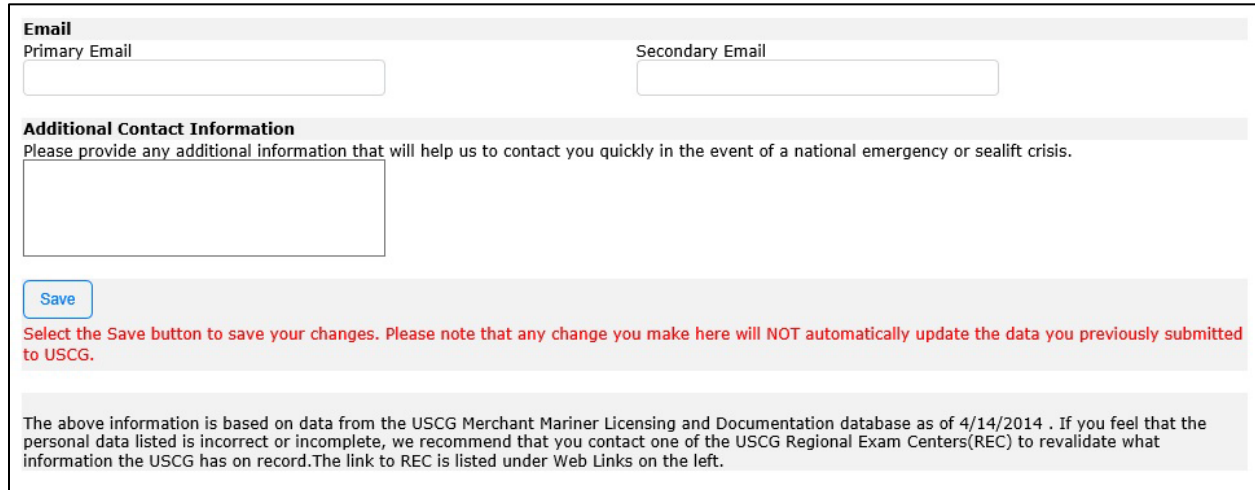
Alternate Phone 2 Phone Type

Alternate Phone 3 Phone Type

Email

Primary Email Secondary Email

Figure 4-5 Mariner Contact Information Page (top)



Email
Primary Email Secondary Email

Additional Contact Information
Please provide any additional information that will help us to contact you quickly in the event of a national emergency or sealift crisis.

Select the Save button to save your changes. Please note that any change you make here will NOT automatically update the data you previously submitted to USCG.


The above information is based on data from the USCG Merchant Mariner Licensing and Documentation database as of 4/14/2014 . If you feel that the personal data listed is incorrect or incomplete, we recommend that you contact one of the USCG Regional Exam Centers(REC) to revalidate what information the USCG has on record.The link to REC is listed under Web Links on the left.

Figure 4-6 Mariner Contact Information Page (bottom)

The page displays your address, phone number(s), and email address(es). It also provides a text box in which you can enter any additional information that will help MARAD to contact you quickly in the event of a national emergency or sealift crisis.

Note: All fields are editable.

2. Enter your updated or additional contact information by replacing the data in the appropriate input field or drop-down list.

3. Click the **Save** button  .

The message “Successfully updated” is displayed under the tab at the top of the page.

4.3 Viewing Your Domestic MMC Information

Note: For MMC holders only.

- Click the **Domestic** tab at the top of the page (see **Figure 4-7**).

The screenshot shows a web interface with five tabs: Personal Information, Contact Information, Domestic (highlighted), International, and Sea Service. Below the tabs, the text reads: "The lawful holder of this Credential, **JASON, MATTHEW, WINKEL** as endorsed below is entitled under Title 46 (Shipping) U.S. Code to serve in the capacity or capacities specified (Domestic Only), subject to any limitations indicated."

Capacity	Limitations Applying (if any)
Deck Officer - Master	Of Steam or Motor Vessels Of Not More Than 1600 Gross Registered Tons (Domestic Tonnage), 3000 Gross Tons (ITC Tonnage) Upon Oceans. Radar Observer (Unlimited).
Deck Officer - Second Mate	Of Steam or Motor Vessels Of Any Gross Tons Upon Oceans. Radar Observer (Unlimited).
Able Seaman-Any Waters, Unlimited	
Stewards Dept (FH)	
Wiper	
Lifeboatman	

Issue Date: 6/3/2010
Expires: 2/26/5426
Issued By: NMC

The Mariner Outreach System is currently unable to display documents of continuity at this time. The Maritime Administration is working to provide continuity information in the future.

[Return to Mariner Search Page](#)

Figure 4-7 Mariner Domestic Information Page (Top)

The page displays your domestic MMC information. If you do not have a domestic MMC document, it displays your license continuity information:

- Capacity (list of capacities)
- Limitations, if any (for each capacity; separated by commas)
- Issued By (city and state where your domestic MMC or license continuity was issued)
- Issue Date (the date your domestic MMC or license continuity was issued)
- Expires (the date your domestic MMC or license continuity will expire, in MM/DD/YYYY format)

4.4 Viewing Your International MMC Information

Note: For MMC holders only.

- Click the **International** tab at the top of the page (see **Figure 4-8**).

Please note that other users may be able to see your personal information if you keep this browser open without explicitly logging out from the website
To protect your personal information while you are away from this computer, please make sure to sign off by clicking on the Logout link.

Mariner : JOHNNY, THE, MERCHANTMARINER

Personal Information	Contact Information	Domestic	International	Sea Service
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This credential has been issued under the provisions of the International Convention on Standards of Training Certification on Watchkeeping for Seafarers 1978, as amended.

The lawful holder of this Credential, as endorsed below, is entitled under Title 46 (Shipping) U.S. Code to serve in the capacity or capacities specified, subject to any limitations indicated.

The government of the United States of America certifies that

JOHNNY, THE, MERCHANTMARINER

has been found duly qualified in accordance with the provisions of regulations
III/2,III/4,III/5,V/1-1,VI/3,VI/4,VI/5

of the above Convention, as amended, and has been found competent to perform the following functions, at the levels specified, subject to any limitation indicated until **Mar 18, 2019 Mar 14, 2019 Mar 14, 2019 Mar 27, 2019** .

Capacity	Limitations Applying (if any)
Chief Engineer.	Not valid in ships in which steam boilers or gas turbines form part of the propulsion system.
Officer in charge of an engineering watch (OICEW).	
Able Seafarer - Engine.	
Rating forming part of an engineering watch (RFPEW).	
Proficiency in survival craft and rescue boats other than fast rescue boats (PSC).	
Basic Oil And Chemical Tanker Cargo Operations.	
Proficient in providing medical First Aid.	

Figure 4-8 Mariner International Information Page (Top)

Mariner Outreach System (MOS) Portal User Guide for Mariners

Able Seafarer - Engine.	
Rating forming part of an engineering watch (RFPEW).	
Proficiency in survival craft and rescue boats other than fast rescue boats (PSC).	
Basic Oil And Chemical Tanker Cargo Operations.	
Proficient in providing medical First Aid.	
Advanced Firefighting.	
Basic Safety Training.	
Vessel Security Officer.	
Vessel Personnel Designated With Security Duties.	
Security Awareness.	
Proficiency in survival craft and rescue boats other than fast rescue boats - limited (PSC - limited).	Not valid for service on vessels with lifeboats
Issue Date: 3/18/2014 Expires: 3/18/2019 Issued By: NMC	
Issue Date: 3/18/2014 Expires: 3/14/2019 Issued By: NMC	
Issue Date: 3/18/2014 Expires: 3/14/2019 Issued By: NMC	
Issue Date: 3/27/2014 Expires: 3/27/2019 Issued By: NMC	
The above information is based on data from the USCG Merchant Mariner Licensing and Documentation database as of 4/14/2014 .	

Figure 4-9 Mariner International Information Page (Bottom)

The page displays your international MMC information:

- Capacity (list of capacities)
- Limitations, if any (for each capacity; separated by commas)
- Issued By (city and state where your international MMC was issued)
- Issue Date (the date your international MMC was issued)
- Expires (the date your international MMC will expire, in MM/DD/YYYY format)

4.5 Viewing Your MMD Information

Note: For MMD holders only.

- Click the **MMD** tab at the top of the page (see **Figure 4-10**).

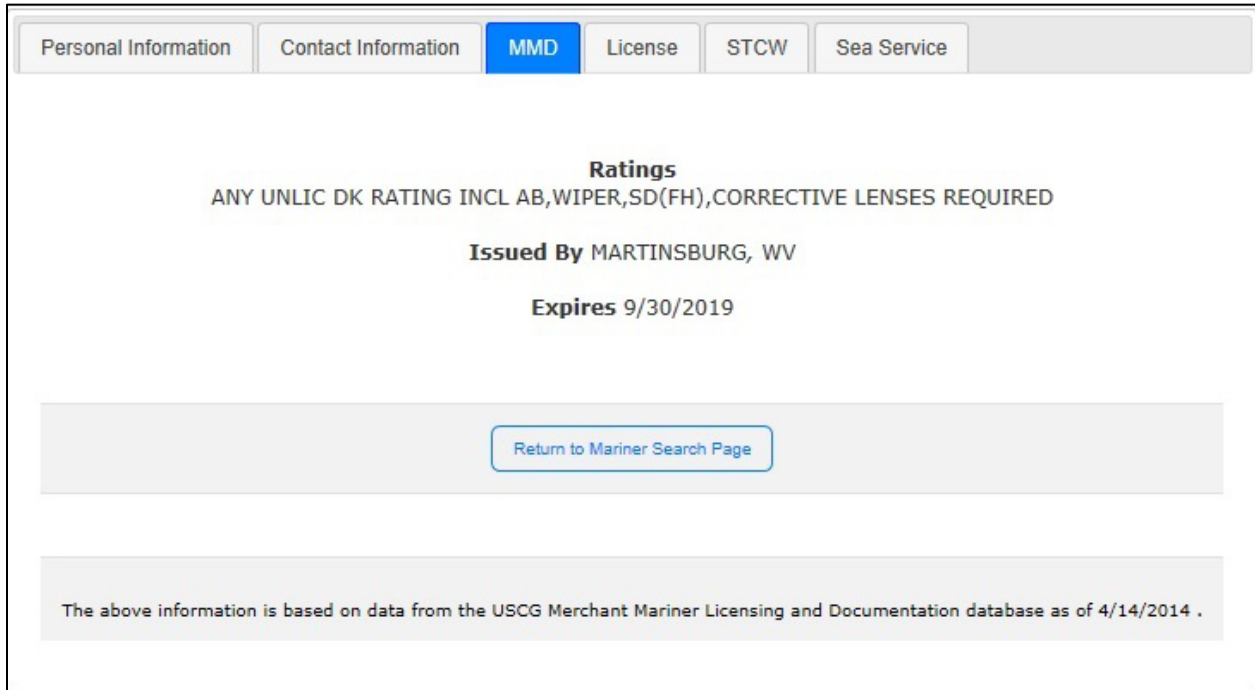


Figure 4-10 Mariner MMD Information Page

The page displays your MMD information:

- Ratings (separated by commas)
- Issued By (city and state where your MMD was issued)
- Expires (the date your MMD will expire, in MM/DD/YYYY format)

4.6 Viewing Your License Information

Note: For MMD holders only.

- Click the **License** tab at the top of the page (see **Figure 4-11**).

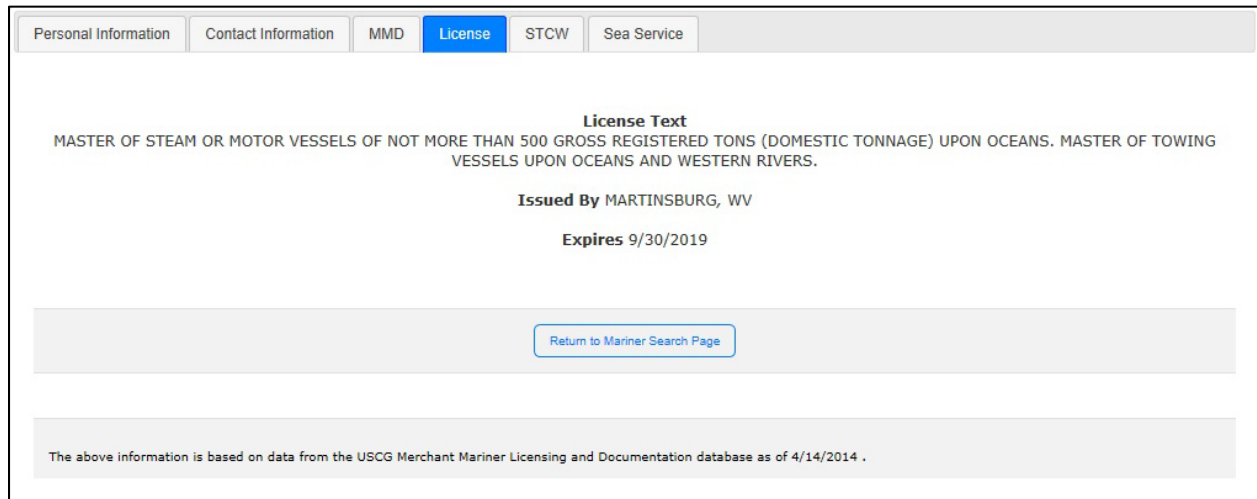


Figure 4-11 Mariner License Information Page

The page displays your license information:

- Ratings (separated by commas)
- Issued By (city and state where your license was issued)
- Expires (the date your license will expire, in MM/DD/YYYY format)

4.7 Viewing Your STCW Information

Note: For MMD holders only.

- Click the **STCW** tab at the top of the page (see **Figure 4-12**).

Personal Information | Contact Information | MMD | License | **STCW** | Sea Service

The government of the United States of America certifies that the Certificates have been issued to **PETER, CURZON, KAY** who has been found duly qualified in accordance with the provisions of regulations **A-WAV,II/2,VI/5** , of the above Convention, to serve in the capacity or capacities listed below, subject to any limitations until **9/30/2019**

This endorsement not valid unless accompanied by a valid U.S. Merchant Mariners License or Document.

Capacity	Limitations Applying (if any)
Waiver	Medical Waiver: Required to wear corrective lenses and have a spare pair on board.
Master	Limited to vessels of not more than 500 Gross Registered Tons (Domestic Tonnage). Not Valid for service on ARPA equipped vessels.
VESSEL SECURITY OFFICER	

Issued By **MARTINSBURG, WV**
Expires **9/30/2019**

[Return to Mariner Search Page](#)

The above information is based on data from the USCG Merchant Mariner Licensing and Documentation database as of 4/14/2014 .

Figure 4-12 Mariner STCW Information Page

The page displays your STCW information:

- Capacity (list of capacities)
- Limitations, if any (for each capacity; separated by commas)
- Issued By (city and state where your STCW was issued)
- Expires (the date your STCW will expire, in MM/DD/YYYY format)

4.8 Viewing Your Sea Service Information

➤ To view your sea service information, click the **Sea Service** tab at the top of the page (see **Figure 4-13**).

Please note that other users may be able to see your personal information if you keep this browser open without explicitly logging out from the website. To protect your personal information while you are away from this computer, please make sure to sign off by clicking on the Logout link.

Mariner : JOHNNY, THE, MERCHANTMARINER

Personal Information Contact Information MMD License STCW **Sea Service**

Date of Shipment	Date of Discharge	Vessel Name	Rating	Class of Vessel
4/2/1941 12:00:00 AM	4/17/1941 12:00:00 AM	ADAM E CORNELIUS	A42	G
5/2/1942 12:00:00 AM	12/2/1942 12:00:00 AM	ADMIRALTY BAY	B07	G
2/13/1943 12:00:00 AM	4/25/1944 12:00:00 AM	SS VOYAGE	A03	S
1/1/2009 12:00:00 AM	1/1/2010 12:00:00 AM	ADVENTURER	A07	G
1/1/2010 12:00:00 AM	3/1/2010 12:00:00 AM	ADMIRAL WILLIAM M CALLAGHAN	A04	M
1/1/2010 12:00:00 AM	7/31/2010 12:00:00 AM	ADVENTURER	A26	G

[Return to Mariner Search Page](#)

The above information is based on data from the USCG Merchant Mariner Licensing and Documentation database as of 04/14/2014.

Figure 4-13 Mariner Sea Service Information Page

The page displays your sea service information:

- Shipment Date (list of shipment dates)
- Discharge Date (for each shipment date)
- Vessel Name (for each shipment date)
- Rating
- Vessel Class (for the vessel)

Section 5.0 Acronyms

Table 5.1 lists acronyms and other terms used in this document and their definitions.

Table 5.1. Acronyms and Terminology

Acronym or Term	Definition
DOT	Department of Transportation
HTML	Hypertext Markup Language
ISO	International Organization for Standardization
MARAD	Maritime Administration
MMC	Merchant Mariner Credential
MMD	Merchant Mariner Document
MMLD	Merchant Mariner Licensing and Documentation
MOS	Mariner Outreach System
MSC	Military Sealift Command
NMC	National Maritime Center
PDF	Portable Document Format
Pixel	Picture Element
Q&A	Question and Answer
REC	Regional Exam Center
STCW	Standards of Training, Certification, and Watchkeeping
TWIC	Transportation Worker Identification Credential
USCG	United States Coast Guard